

5/24/18

Directive 1.060

Directive 1.060 Procedures for Review, Retention and Management of Individual Records including Appendix A has been updated. Updates to the directive and appendix include:

- Who is responsible to maintain the (historical/current information) Master file
- Revised Appendix A which outlines the following:
 - what is to be maintained in the Master file
 - what is to be maintained in the Skeletal file
 - what the TCM agencies forward to DMH-DD Regional Offices upon receipt of new information, such as diagnostic evaluations.

Directives are available on the Division website
at: <https://dmh.mo.gov/dd/directives/directives.html>