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OFFICIAL MEMORANDUM

To: Disease Management providers
From: Rosie Anderson-Harper, Director of Recovery Services 
Natalie Cook, Manager of Integrated Care 
Date: July 13, 2018
Re: Disease Management Housing

Disease Management (DM) housing funds are now available for fiscal year 2019. These funds are limited, are not allocated to providers, and are available on a first-come, first-served basis. Once depleted for the fiscal year, they will not be back-filled with other funds. There is \$631,000 available this fiscal year.

A recent desk audit of DM housing billing showed a significant amount of unapproved uses of DM housing dollars, as well as insufficient documentation of bills paid with the funds. Individual agency follow-up regarding the aforementioned desk audit will happen in the near future.

Because of the limited nature of this funding, long-term housing placement cannot be funded. Consecutive funding for one individual is limited to three months.

The following are allowable uses of DM housing funds:

- Deposits
- First month's rent
- Last month's rent
- Application fees for apartments
- Background checks for apartments
- Back rent
- Rent, including lot rent for a mobile home
- Sober living house room and board costs
- Hotel stay - for emergency situations
- Residential Care Facility

- Utility bills
 - Electric and gas bills
 - Landline telephone - if necessary due to medical condition
 - Back utility bills
 - Prevention of utility disconnection
- Current rent through housing crisis
- Eviction fees
- Reconnection fees

The following are not allowed uses of DM Housing funds:

- Home improvements or repairs
 - adding ramps, weatherize home, add cabinets, new locks, air conditioners
- Home cleaning such as bed bugs, mold removal
- Bus tickets
- Medications
- Guardianship fees
- Basic essential household items
- Food
- Home ownership (down payment, mortgage payments)
- Moving assistance
- Home insurance
- Furniture
 - Beds
 - Start-up items
- Gas for vehicle
- Taxes
- Non-DMH treatment programs
- Paying expenses for a HUD Choice Voucher client
- Out of state funding

Additional information, including a DM housing Q&A is located on the DMH website.

CC: Jessica Bounds
 Laurie Epple
 Kate Wieberg
 Amy Jones
 Vicki Schollmeyer
 Nora Bock