

How to help expedite the certification process

Talk to other agencies that have been certified and seek guidance.

Read the applicable Code of State Regulations/ Certification Standards: available at the following link: <http://dmh.mo.gov/mentalillness/provider/certification.html>

- **Read all of Division 10 Chapter 7 Core Rules of Psychiatric and Substance Use Programs**
- **Read all sections that apply to your agency in Division 30 Chapter 3 Alcohol and Drug Use Programs**
- **Read Division 30 Chapter 4- for Mental Health Programs**
- **Read Division 10 Chapter 5 sections General Program Procedures**
 - 9CSR 10-5.190 Background Screening for Employees and Volunteers
 - 9CSR10-5.200 Report of Complaints of Abuse, Neglect and Misuse of Funds/Property
 - 9CSR10-5.206 Report of Events
 - 9CSR 10-5.220 Privacy Rule of Health Insurance Portability and Accountability Act of 1996 (HIPPA)

For more information regarding employee disqualifications, [click here](#)

- [Provider alert](#) - July 5, 2013

Ensure you have submitted a complete application