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DIRECTOR

STATE OF MISSOURI
DEPARTMENT OF MENTAL HEALTH

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To whom it may concern:

Under section 630.170, RSMo, and 9 CSR 10-5.190, individuals who have been found guilty of or pleaded guilty (including those that received a suspended imposition of sentence or a suspended execution of sentence) or nolo contendere to certain specified crimes are disqualified from working in mental health programs that are operated, licensed, certified, accredited, in possession of deemed status, or funded by DMH. Any individual who is disqualified due to criminal history must obtain an exception from the DMH Exceptions Committee prior to working in a mental health setting. Instructions for requesting an exception due to criminal history are available on line at: <http://dmh.mo.gov/about/employeequalification>.

The Exceptions Committee meets twice a month. The meetings are generally held on the first and third Monday of each month, with the exception of holidays. Prior to submitting your packet to the Exceptions Committee, be sure to review your packet to make sure it is complete to avoid any delays. Packets that are incomplete may be denied. Your packet needs to be received one week before the meeting date in order to be placed on the agenda for that week. Please also include a contact number with your packet. If you wish to fax your information you may fax it to 573-751-8069 or you can e-mail it to lisa.limbach@dmh.mo.gov. If you have any questions, please contact me at 573-751-8202.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Limbach".

Lisa Limbach
Paralegal
Department of Mental Health
573-751-8202

Attachment