

## Residential Provider Referral Form and Checklist for Emergency Planning

This referral form and checklist is intended to assist DMH providers in their emergency planning. Included are questions to consider in emergency planning, local contacts for the provider, and resource information.

### Questions to assist in your emergency planning:

1. Is my emergency plan an “all-hazards” plan?
2. As part of the “all-hazards” approach, is there a plan for what staff and residents would do in an extended power outage?
3. Does the plan address evacuation and sheltering at a different planned site?
4. Does it address sheltering-in-place at your residential site and what might be needed for an extended period of time?
5. What supplies and equipment are needed to support residents and staff? (i.e. flashlights, generator, extra blankets, etc.)

### The following are resources to assist in your emergency planning:

The list of county and city emergency managers is on the State Emergency Management Agency (SEMA) website: <http://www.sema.dps.mo.gov> in the center of the page under “more information,” click on EMD List.

Information that will assist you in contacting your local public health agency may be found at: <http://www.dhss.mo.gov/LPHA/LPHAs.html>

### Questions to ask your local emergency manager and local public health agency:

1. Who is taking the lead for planning for sheltering in this community, the emergency management office or the local public health agency?
2. If our agency’s back up plans for sheltering our residents do not work out and we must bring residents to an integrated shelter, what will be required of us?

### Questions to ask your local emergency manager:

1. Will you review our safety plan?
2. How can we work with you to ensure that the basic needs of our residents are met in a disaster?

3. How may we have a continuing role in providing information that will ultimately assist persons with access and functional needs?

### Questions to ask your local public health agency:

1. Are there specific health related issues that we should consider in our emergency plans?
2. During flu season, how can we best plan for our residents?
3. How may we have a continuing role in providing information that will ultimately assist persons with access and functional needs?

### Resources:

Disaster mental health information: [www.dmh.mo.gov](http://www.dmh.mo.gov)

All-Hazards Facility Planning Guide (Template for planning):

<http://www.dmh.mo.gov/diroffice/disaster/AllHazardsFacilityPlanningGuide.htm>

DHSS Ready-in-Three Emergency Planning materials (available free): order form for family safety guide, Preparing for a Pandemic: Community Guide; Preparing for a Pandemic: Business Guide; Personal Health Care Information (handy fill in the blank form);

[The ABCs of Emergency Preparedness Ready in 3 for Adult Care Facilities;](#)

[The ABCs of Emergency Preparedness Ready in 3 for Child Care Providers](#)

[http://www.dhss.mo.gov/Ready\\_in\\_3/R3-MainReadyForm.html](http://www.dhss.mo.gov/Ready_in_3/R3-MainReadyForm.html)

[http://www.dhss.mo.gov/Ready\\_in\\_3/Seniors.html](http://www.dhss.mo.gov/Ready_in_3/Seniors.html)

Guidance for Businesses and Employers to Plan and Respond to the 2009-2010 Influenza Season:

<http://www.flu.gov/professional/business/index.html>

Missouri Emergency Preparedness Planning Kit for Small Agencies and Residential Providers:

<http://dmh.mo.gov/disaster/preparednessplanningkit.htm>