

# Person Centered Planning Process

Overview

Revised 12/8/16

## PERSON CENTERED PLANNING PROCESS

### OVERVIEW

Support Coordinators assist individuals and their families in identifying, developing, coordinating and accessing supports and services identified in the individual planning process. Each individual receives at a minimum:

- An initial support plan developed within 30 days of determination of eligibility
- A support plan that is reviewed and updated/rewritten at least every 12 months
- An update to the plan must obtain signatures for significant changes such as:
  1. Change in service/supports
  2. Adding or deleting personal outcomes
  3. Legal information/Guardianship
  4. Limitation of rights
  5. Changes in safety/health status
- Informational changes should be added to the plan but do not require signatures

### REQUIRED INDIVIDUAL SUPPORT PLAN COMPONENTS:

- The mandatory, contingent and optional components are described in the [Individual Support Plan Guide](#), a resource describing requirements of the ISP.

### SUPPORT COORDINATOR (SC) ROLE & RESPONSIBILITIES

As a support coordinator, part of your responsibility will be to support the individual in leading the planning process.

Person-Centered Planning Tools and Resources	
Utilization Review Desktop Reference	<a href="http://dmh.mo.gov/dd/manuals/docs/urdirectory.pdf">http://dmh.mo.gov/dd/manuals/docs/urdirectory.pdf</a>
Waiver Services Requiring Personal Outcomes and Goals	<a href="http://dmh.mo.gov/dd/manuals/docs/servicesrequiringpersonaloutcome.pdf">http://dmh.mo.gov/dd/manuals/docs/servicesrequiringpersonaloutcome.pdf</a>
LifeCourse Tools	<a href="http://www.lifecoursetools.com/planning/">http://www.lifecoursetools.com/planning/</a>
Citizen-Centered Leadership	<a href="http://www.cclds.org/">http://www.cclds.org/</a>
Helen Sanderson and Associates	<a href="http://www.helensandersonassociates.co.uk/">http://www.helensandersonassociates.co.uk/</a>
The Learning Community for Person-Centered Practices	<a href="http://www.learningcommunity.us/home.html">http://www.learningcommunity.us/home.html</a>
Person-Centered Thinking	<a href="http://www.thinkandplan.com/person-centred-thinking.html">http://www.thinkandplan.com/person-centred-thinking.html</a>
One page profiles	<a href="http://onepageprofiles.wordpress.com/">http://onepageprofiles.wordpress.com/</a>
Copeland Center for Wellness and Recovery: WRAP for People with Developmental Distinctions	<a href="https://copelandcenter.com/news/wrap-people-developmental-distinctions">https://copelandcenter.com/news/wrap-people-developmental-distinctions</a>
MAPS: Inclusion Press	<a href="http://www.inclusion.com/maps.html">http://www.inclusion.com/maps.html</a>
Kansas Institute for Positive Behavior Support: facilitating person-centered planning	<a href="http://www.kipbs.org/new_kipbs/fsi/pcp.html">http://www.kipbs.org/new_kipbs/fsi/pcp.html</a>
Beach Center – Planning with families	<a href="http://www.pacer.org/transition/learning-center/independent-community-living/person-centered.asp">http://www.pacer.org/transition/learning-center/independent-community-living/person-centered.asp</a>
Pacer Center – <i>champions for children with disabilities</i>	<a href="http://www.pacer.org/transition/learning-center/independent-community-living/person-centered.asp">http://www.pacer.org/transition/learning-center/independent-community-living/person-centered.asp</a>
Person-Centered Career Planning	<a href="http://www.onestops.info/article.php?article_id=284">http://www.onestops.info/article.php?article_id=284</a>
A Manual for Person-Centered Planning Facilitators Angela Novak Amado, Ph.D. and Marijo McBride, M.Ed. Institute on Community Integration UAP	<a href="http://rtc.umn.edu/docs/pcpmanual1.pdf">http://rtc.umn.edu/docs/pcpmanual1.pdf</a>
Families Planning Together	<a href="http://learningcommunity.us/documents/FPTGuide.11-03.pdf">http://learningcommunity.us/documents/FPTGuide.11-03.pdf</a>